



ANNUAL REPORT

2020-2021 • COMMUNITY LIVING PARRY SOUND

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ANNUAL GENERAL MEETING

COMMUNITY LIVING PARRY SOUND

59TH ANNUAL GENERAL MEETING

Thursday, September 9, 2021

4:30 p.m. | 16:30 h

Videoconference



AGENDA

1. Welcome - Jo-Anne Demick, Executive Director
2. Special Presentation - Jo-Anne Demick
3. Approval of 2020 AGM Minutes - David Williams, President
4. Approval of the 2020/2021 Annual Report - David Williams
5. Approval of Business by the 2020/2021 Board - David Williams
6. Approval of the Strategic Plan - David Williams
7. Approval of the Audited Financial Statements - Lianne Piddington, Treasurer
8. Appointment of the Auditor for 2021/2022 Board Year - Lianne Piddington
9. Appointment of Solicitor for 2021/2022 Board Year - Lianne Piddington
10. Election of Directors - Danny Gray, Director in Lieu of Past President
11. Adjournment - David Williams
12. Closing Remarks - Jo-Anne Demick

2020 ANNUAL GENERAL MEETING MINUTES
September 23, 2020 – Remote Meeting (videoconference)

1. APPROVAL OF THE 2019 ANNUAL GENERAL MEETING MINUTES

Moved that the minutes of the 2019 Annual General Meeting, held on September 11, 2019, be approved as presented.

7 votes in favour, 0 votes against.

Motion Carried.

2. APPROVAL OF THE 2019/2020 ANNUAL REPORT

Moved that the 2019/2020 Annual Report be approved as presented.

7 votes in favour, 0 votes against.

Motion Carried.

3. APPROVAL OF BUSINESS BY THE 2019/2020 BOARD

Moved that all contracts, acts and proceedings carried out by the Directors and Officers of Community Living Parry Sound since the last Annual General Meeting, held on September 11, 2019 be accepted as set forth.

7 votes in favour, 0 votes against.

Motion Carried.

4. APPROVAL OF SUPPLEMENTARY LETTERS PATENT

Moved that the Board of Directors approves all changes to the Supplementary Letters Patent as presented.

7 votes in favour, 0 votes against.

Motion Carried.

5. **APPROVAL OF 2019/2020 AUDITED FINANCIAL STATEMENTS**

Moved that the 2019/2020 Audited Financial Statements, as prepared by *Gingrich & Harris Chartered Professional Accountants*, be accepted as presented

7 votes in favour, 0 votes against.

Motion Carried.

6. **APPOINTMENT OF AUDITOR FOR 2020/2021 BOARD YEAR**

Moved that the firm *Gingrich & Harris Chartered Professional Accountants* be appointed as the Association's Auditor for the 2020/2021 Board Year.

7 votes in favour, 0 votes against.

Motion Carried.

7. **APPOINTMENT OF SOLICITOR FOR 2020/2021 BOARD YEAR**

Moved that Larry Douglas be appointed as the Association's Solicitor for the 2020/2021 Board year.

7 votes in favour, 0 votes against.

Motion Carried.

8. **ELECTION OF DIRECTORS**

Moved that Catherine Lapierre be elected to the Board of Directors of Community Living Parry Sound for a one-year term, from 2020 to 2021.

7 votes in favour, 0 votes against.

Motion Carried.

Moved that **Julie** Thorogood be elected to the Board of Directors of Community Living Parry Sound for a three-year term, from 2020 to 2023.

7 votes in favour, 0 votes against.

Motion Carried.

Moved that Dave Williams be elected to the Board of Directors of Community Living Parry Sound for a three-year term, from 2020 to 2023.

7 votes in favour, 0 votes against.

Motion Carried.

Moved that the Board of Directors of Community Living Parry Sound for 2020-2021 be:

- Danny Gray, term 2019-2022
- Doris Muckenheim, term 2018-2021
- Lianne Piddington, term 2019-2022
- Linda Taylor, term 2018-2021
- Julie Thorogood, term 2020-2023
- Dave Williams, term 2020-2023

7 votes in favour, 0 votes against.

Motion Carried.

9. **ADJOURNMENT**

Moved that the 58th Annual General Meeting be adjourned.

7 votes in favour, 0 votes against.

Motion Carried.

Minutes Approved by the Board of Directors:

David Williams
President

Sarah Cassidy
Corporate Services Coordinator



REPORTS

PRESIDENT'S REPORT

I assumed the role of President of the Board of Directors in the fall of 2019. It has been my pleasure to act in this role with the support of the other members of the board, as well as all those who are part of the agency who do so much to further our mission, vision, and goals.

So much has changed in these past two years!

We have adapted as best we can to meet the public health challenges. The increased use of technology for everything from recreation/entertainment to protecting physical health appears to have helped greatly.

Fortunately, we were able to offer some wage enhancements in recognition of the increased burden to all, though we know that was but a gesture of appreciation. Please accept our continued thanks for all that goes into doing your best to keep people safe, healthy, and happy.

Our annual fundraising golf tournament has now twice been canceled. Many thanks go out to all those involved in our other successful fundraising efforts, and those whose efforts continue in support of the Fun Run through September.

We will conduct a review of the Board policies and procedures this coming year, and strive to do our part to implement the results of the strategic planning we were able to be a part of. We welcome suggestions that may enhance our work under the governance model.

Looking forward to the year ahead and celebrating our 60th anniversary in the fall of 2022.

Respectfully submitted,



David Williams, President

EXECUTIVE DIRECTOR'S REPORT

Our 2021 has been characterized by strength and resilience. The staff have truly adopted the spirit of "in this together."

The COVID-19 pandemic has been extremely challenging to say the least. Our teams have turned infection prevention into an exact science, keeping infections and outbreaks among people we serve at 0. It is no easy thing to work in full PPE all day, but our direct support teams do so without complaint. It is a testament to our staff that they have taken infection prevention as seriously as can be. Their dedication, adaptability, sacrifice, and care have made this year a tremendous one in CLPS history.

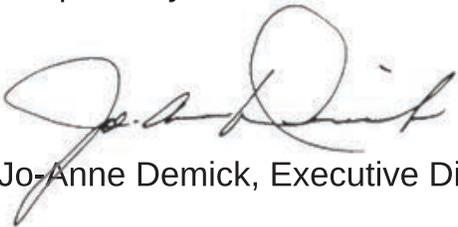
We have held two in-house vaccine clinics, overseeing the vaccination of everyone who lives in our congregate homes, as well as the majority of people who live in our community.

Partnerships with Community Paramedicine and the West Parry Sound Assessment Centre have been invaluable. I want to especially thank Clayton McGee and his team, Katie Hogue, and Kara Burnett for support they have given CLPS. I have no doubt that it has saved lives.

Our Board of Directors has been another pillar of strength during challenging times. We are grateful for their service and the deep respect they bring to their contributions.

We look to 2022 and our 60th year with optimism, having built a strategic plan that will carry us into the future and the "new normal."

Respectfully submitted,



Jo-Anne Demick, Executive Director

NOMINATING & MEMBERSHIP COMMITTEE REPORT

In 2019, Community Living Parry Sound amended its by-laws, allowing a Board composed of six to nine members.

In 2020-2021, the two Directors with expiring terms are:

Linda Taylor, who has completed her second term.

Doris Muckenheim, who has completed her second term.

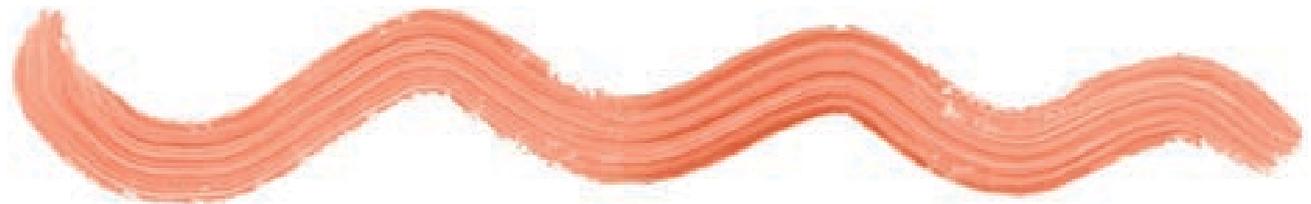
Directors standing for re-election are:

Catherine Lapierre has completed a one-year term and will be re-elected to the Board for a three-year term.

Doris Muckenheim is eligible for re-election, as her first term of two years was to fill a vacated term. Doris Muckenheim will be re-elected to the Board for a one-year term.

New appointments:

Chrisy Cafovski has been nominated and will be elected to the Board for a three-year term.



The Nominating & Membership Committee recommends:

THAT Catherine Lapierre be elected to the Board of Directors of Community Living Parry Sound for a three-year term from 2021-2024.

THAT Doris Muckenheim be elected to the Board of Directors of Community Living Parry Sound for a one-year term from 2021-2022.

THAT Christy Cafovski be elected to the Board of Directors of Community Living Parry Sound for a three-year term from 2021-2024.

THAT the Board of Directors of Community Living Parry Sound for 2021-2022 be:

Christy Cafovski, term 2021-2024

Danny Gray, term 2019-2022

Catherine Lapierre, term 2021-2024

Doris Muckenheim, term 2021-2022

Lianne Piddington, term 2019-2022

Julie Thorogood, term 2020-2023

David Williams, term 2020-2023

Respectfully submitted,

Nominating & Membership Committee

Danny Gray, Chair

Doris Muckenheim, Director

Linda Taylor, Director

Julie Thorogood, Director

Jo-Anne Demick, Executive Director





BOARD of DIRECTORS

BOARD OF DIRECTORS

We are recruiting! You can support Community Living Parry Sound by applying for a position on our Board of Directors or by nominating someone.

Our Board of Directors helps to build an inclusive community that embraces people with developmental disabilities and their families.

The Board works alongside staff and community partners towards the achievement of goals that will help improve the quality of life of the people we support.

Directors bring personal skills or knowledge in areas such as finance, law, fundraising, public relations, advocacy, banking, healthcare, or education to the organization. Some also bring the knowledge and perspective of a parent or other family member of persons with disabilities.

The Board of Directors is responsible for the governance and accountability of the organization. Among their responsibilities are to establish the agency's vision, mission, services principles, strategic priorities and overall direction, and to monitor progress as well as compliance with relevant legislation.

For more information or to get an application form, visit us at www.clps.ca/get-involved/join-board/

To learn more, or for support with your application, you can also contact us directly!

Contact Sarah at scassidy@clps.ca or 705-746-9330 x256



BOARD OF DIRECTORS 2020-2021



Dave Williams, President

Dave moved to Parry Sound in September 2015. He is a lawyer with a background in public service law, who has transitioned to the private sector and worked at Oldham Law Firm since moving to this area. A member of the Community Living Parry Sound Board of Directors since 2017, he looks forward to continuing to expand his role in assisting the organization to achieve its goals.

Julie Thorogood, Vice President

Julie is self-employed and co-owner of Norther Comfort Systems Inc. Julie and her husband Jay started the family business in 1999 when natural gas came to Parry Sound. They are parents to two children and have four grandchildren.

Lianne Piddington, Treasurer

Lianne is a wife, mother, and grandmother. She and her husband Tom have owned Bay Area Electrical since 1993 and she has worked full time within the business since 2006. She was previously employed at the Parry Sound Muskoka Credit Union as well as the Parry Sound District General Hospital.

Danny Gray, Director in Lieu of Past President

Danny is a teacher with the Near North District School Board and is a qualified Special Education Specialist. He is proud to support the work that Community Living Parry Sound does to create a more inclusive Parry Sound community.

BOARD OF DIRECTORS 2020-2021



Catherine Lapierre, Director

Catherine moved to Parry Sound summer of 2014 leaving behind fourteen years of teaching software and computer studies in southern Ontario. Transitioning her skills to Administration, Catherine worked with the Community Business Development Centre for two years and currently works for Trestle Brewing Company as the office administrator. Catherine is involved with Curlers Care and enjoys the wonderful outdoors, hiking, biking, swimming, and their three lovely grandchildren.

Doris Muckenheim, Director

Doris has lived in the Parry Sound area since 1987 and has owned the Wolf Den since 1997. She previously worked at the Charles W. Stockey Centre as well as the West Parry Sound District Museum as the director curator. She has served on the Festival of the Sound board and has been staff liaison to other boards, and is a mentor for the Canadore College Business Program.

Linda Taylor, Director

Linda has been employed at Belvedere Heights Community Support Services for the past twenty-six years. Throughout her career she has been involved with planning and implementing services for the West Parry Sound District, including negotiating budgets and partnering with care providers. She has also been involved with planning special events and fundraising.

JOIN THE FUN RUN



We are hosting a virtual fundraising and community-building Fun Run from September 1-30.

Give yourself a break from being stuck inside or on a screen. There are beautiful communities out there to explore! Make time for fun and help us build an inclusive community.

Money raised will be put toward an accessible van so that everyone has the power and freedom to be included in the community.

The ways to get involved are endless. Join from anywhere on any day.

Set your own personal challenges and triumph over them. Walking, running, dog walking, and playing are all perfect ways to be a Fun Runner. You can fundraise or donate, and maybe get others involved too!



Please join us and visit our site at linktr.ee/clpsfunrun



**CLPS &
WHO WE ARE**

Thinker

WHO WE ARE



Our History

Community Living Parry Sound began with the intense interest, hard work and commitment of ordinary citizens: the parents and volunteers who keenly understood the needs of people for whom they sought to provide services.

What began as an entirely volunteer organization has evolved gradually through the years to an agency offering a number of services staffed by paid employees. Volunteers still play a central role in the agency as members of the Board of Directors, members of the committees of the Board and friends and advocates of the people for whom services are provided.

Community Living Parry Sound formed over 50 years ago. Over the years and through much learning and innovation, our services have taken shape to become person-directed supports. That means that each person we work with directs their own service delivery.

CLPS Today

Community Living Parry Sound provides support to people with developmental disabilities and their families.

Our purpose is to support people with disabilities to build better lives in their community. We do this through partnerships, innovation and education. Our vision is a community where all people have the power and freedom to determine the life they want.

One of our core objectives is to support community inclusion. True inclusion respects every person's unique abilities and contributions. It means being valued, welcomed, and belonging to our community and community groups.

Our support services vary widely depending on what the person we support directs us to do. This is called person-directed support, and it is the guiding principle of our services.

Some of our most common support services include daily living supports, skill development, recreation, and building connections with friends and neighbours at community events.

The Supported Independent Living team provides services to people who live in the greater Parry Sound community.

Our Residential Program provides 24/7 supports in our two group homes.

Family & Youth Services supports children and youth under 18, along with their families. They provide family respite and help families navigate Developmental Services Ontario's application processes.

We help community members manage their Passport funds through our Individualized Services.

Finally, our Planning Team helps people identify their long-term aspirations, then supports the person as they work toward their goals.



STRATEGIC PLAN

We are proud to present Community Living Parry Sound's 2021-2024 Strategic Plan at this year's AGM.

The plan's development took well over a year with pandemic interruptions. We are so pleased with the final results. With thoughtful guidance from People Minded Business and People Leadership Academy, we have strategic and operational plans to keep CLPS strong into its future.

For copies of the full strategic plan or strategic plan storybook, please contact our Corporate Services Coordinator at scassidy@clps.ca.



Strategic Priorities & Goals 2021-2024

Excellence in Community Experiences

- Take a person-directed approach to supporting people in their communities
- Increase opportunities for people to socialize with new and stay connected with existing friends
- Keep supporting people to find employment, volunteer, and engage in other purposeful pursuits
- Provide just the right amount of support to all people

Purposeful Use of Technology

- Focus on expanding the role technology plays in the lives of people to learn, communicate, and socialize
- Support people in developing their skillsets, confidence, and comfort using technology
- Balance virtual supports and in-person supports, to be responsive to people's individual wants and needs.

Robust Network of Community Connections & Partners

- Keep forming new relationships to connect people with their community, to provide the organization and its employees with additional resources, and to be a resource to others.
- Remain open to and act on opportunities to partner with other organizations to achieve organizational excellence

Consistent Staffing & Healthy Workplace Culture

- Provide people with consistent staffing by adopting new strategies for recruiting and retaining employees
- Address challenges with staff scheduling to align with providing person-directed supports
- Provide employees with professional development focused on:
 - Person-directed planning & supports
 - Being community connectors and advancing the 'Community First' approach
 - Facilitating mutually beneficial relationships with members of the business and service community
 - Supporting people who have, or are developing complex needs, and those who are experiencing the effects of transitions
 - Valuing and applying professional development
- Establish a healthy workplace culture across the organization

Agency of Choice

- Make marketing a central business function
- Publicize and promote CLPS activities and successes in ways that capture the attention and engage a wide-range of stakeholders
- Attract people looking for services and looking for employment
- Raise overall understanding and awareness of CLPS' work and achievements, and how to access support
- Measure progress and success through planned collection of data and metrics



**CONNECT
WITH CLPS**



ENGAGE WITH US



Come explore!

Click on the pictures to engage with
Community Living Parry Sound



